



Holt Parish Council

Briarfield Barn, Hinton Martell, Wimborne, BH21 7HE
Clerk to the Council: Mrs Lisa Goodwin 07887 932665
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AGENDA

Members are summoned to attend
The Annual General Meeting of HOLT PARISH COUNCIL
Wednesday 13th May 2026 at 7pm Holt Parish Hall
Members of the Public and Press are welcome to attend

1. Appointment of Chairman for 2026-2027.
2. Appointment of Vice-Chairman for 2026-2027.
3. Declaration of Acceptance of Office of Chairman & Vice-Chairman (and all Councillors in Election year).
4. Apologies. (JC)
5. Declaration of Interests & Requests for Dispensation.
6. Appointment of Representatives for coming year (initials in brackets are current representatives):

DAPTC (JW)	PARISH HALL (JE)	EMERGENCY PLANNING (JC/PF/LG)
RIGHTS OF WAY (PF/SW/JE)	TREE OFFICER (JC)	SPEED INDICATOR DEVICES (PF/JC/GC)
STAFFING (JC/WLC/PF)	HEALTH & SAFETY (WLC)	FLOODING (PF/GR)
HIGHWAY WORKING GROUP INC SPEED WATCH (JC/PF/GP/SB)	ST MARGARETS & STONES (JC)	NEIGHBOUR CARE TRANSPORT (AK)

7. To consider the Annual Reports from St James' CE VC First School & Neighbourcare Transport Scheme.
8. To confirm the minutes of the meeting held 15th April 2026.
9. Public Open Session – opportunity for members of the public to ask questions.
10. Dorset Councillors Report.
11. To consider Planning & Tree Applications/Enforcement matters (attached below).
12. To consider Highway Matters including Working Group update.
13. To consider Rights of Way Matters.
14. To consider Parish Hall Matters.
15. To consider Cemetery Matters (including hedge maintenance) and arrange date for annual inspection in June.
16. To consider the draft response to the LGBC Electoral Review of Dorset Council initial consultation.
17. To consider any actions from correspondence received.
18. Financial Matters/Expenditure & to Approve Accounts for y/e 31 March 2026.
 - To consider a grant toward The Reef Youth Club.
 - To consider quotation to replace both benches on Holt Village Green.
 - To review Spend against Budget 2025-2026.
 - To complete Conflict of Interest Form for BDO LLP, Auditor.
 - To receive and note the Internal Audit Report for y/e 31 March 2026.
 - To approve the Annual Governance Statement for y/e 31 March 2026.
 - To approve the Accounting Statement for y/e 31 March 2026.
 - To confirm the dates for Notice of Public Rights & Publication of Unaudited Accounts for y/e 31 March 2026.
 - To approve Annual Insurance Renewal due 1st June 2026 @ £543.87
 - To approve the following items for payment including Clerk's Salary:

ONLINE DAPTC	Annual Subscription Fee	£824.08
ONLINE Wheeler Brown	Payroll Services for 2026-2027	£384.00
ONLINE Dorset Council	SID Deployment Service 2026-2027	£1124.56
ONLINE Vision ICT	SSL Certificate Annual Fee & Clerks Email	£99.00

Next Meeting will be Wednesday 10th June 2026 at 7pm

Signed: 

Clerk to the Council 7th May 2026



Holt Parish Council

Planning Applications

Application Number	Location	Description
P/HOU/2026/02164	School House, Burts Lane, BH21 7JX	Construct games room building (demolish existing outbuildings).
P/HOU/2026/02017	The Barn Cottage, Bothenwood, BH21 4HU	Erect single storey rear extension.
P/FUL/2026/01787	The Horns Inn, Burts Hill, BH21 7AA	Proposed external trade area including hard-standing, dining sheds, festoon lighting and temporary stretch tent 10x6m.
P/VOC/2026/02385	Oak Tree Paddock, Batchelors Lane, Holtwood, BH21 7DS	Convert existing building into dwelling house including part demolition and new build extensions (with variation of condition 2 of planning application P/FUL/2025/05349 to revise approved roof design, to allow for SIPS construction method. Extend approved building to create snug, bathroom & removal of outbuilding to frontage).
P/CLE/2026/02399	Mannington Heath Farm, Burts Lane, BH21 7JX	Use of land for open storage continuously for more than 10 years. <i>Please note this is not a Planning Application and in determining it, Dorset Council can only consider evidence that the claimed use or development is lawful or is not lawful. Normally, that is whether the claimed use has existed or not existed for a period of time. The Planning Officer can only consider evidence when determining this application. If you have evidence you wish to submit which demonstrates that the claimed use or development has or has not existed, then please respond to Dorset Council directly following the link or to the Parish Council (by 12th May 2026). Please note evidence submitted either in support or against the application will in due course become available for inspection on the Dorset Council website in accordance with the Freedom of Information Act 2000.</i>